

Build Kansas Fund | Fiscal Year 2025 Application Package | Memo



To: Representative Troy Waymaster, Chair, Build Kansas Advisory Committee
Chardae Caine, Kansas Legislative Research Department
Shauna Wake, Office of the Kansas State Treasurer

From: Jason Fizell, Interim Executive Director, Kansas Infrastructure Hub

RE: Build Kansas Fund Application #2025-116-NWKPDC

Date: May 22, 2025

Attached, please find an application made to the Build Kansas Fund by the City of Oberlin. The application packet includes the following items:

- Coversheet – provides a high-level overview of the application including a unique identification number, page 1 of 44 of the Build Kansas Fund Application Package.
- Build Kansas Fund Application – includes information submitted with the Build Kansas Fund Application, pages 2-7. Page 8 provides the table of funding sources and zip codes served by the project.
- Attachments – Application for Federal Assistance, pages 9-44.

Project Overview

The City of Oberlin seeks funding from the Federal Aviation Administration (FAA) for funding available through the Airport Infrastructure Grants (AIG) program for their Oberlin Municipal Airport Construction of Access Road and Parking Lot Project, which includes the construction of an access road and parking lot at the Oberlin Municipal Airport.

This opportunity is a formula BIL program with a local match requirement of 5% of the total project cost. The entity is requesting \$25,037.00 from the Build Kansas Fund, and is providing a local match of \$1,318.00. This request has the potential to unlock \$500,745.00 in federal funds, for a total project cost of \$527,100.00.

The deadline was April 28, 2025, and this Build Kansas Fund application was received on April 25, 2025.

Build Kansas Fund Steering Committee Recommendation

The Build Kansas Fund Steering Committee reviewed this application on May 14, 2025 following a successful completeness check. The Steering Committee **RECOMMENDS APPROVAL** of Build Kansas Funding to the Build Kansas Advisory Committee for final advice.

Build Kansas Fund | Fiscal Year 2025 Application Package | Coversheet



Build Kansas Fund Application Number	2025-116-NWKPDC
Applicant Name	City of Oberlin
Application Date Received	4/25/2025
Project Name	Oberlin Municipal Airport Construction of Access Road and Parking Lot
Project Description	Project includes the construction of an access road and parking lot at the Oberlin Municipal Airport.
Entity Type	Local Government
Economic Development District (EDD) Planning Commission	Northwest KS Planning & Development Commission
Infrastructure Sector(s)	Transportation
BIL Program	Airport Infrastructure Grants (AIG) Program
BIL Program Type	Formula
Application Type	Implementation
BIL Application Deadline	4/30/2025
Build Kansas Fund Request	\$25,037.00
Technical Assistance Received	General Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	BIL Application Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Build Kansas Fund Application Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Other (Brief Description): Provided BKF Application Support.
Application Notes	Build Kansas Fund contribution of \$25,037.00 will unlock \$500,745.00 in federal BIL funding, with a local cash contribution of \$1,318.00, for a total project cost of \$527,100.00.
Steering Committee Funding Recommendation	5/14/2025 Recommend <input checked="" type="checkbox"/> Declined <input type="checkbox"/>
Advisory Committee Funding Recommendation	5/22/2025 Recommend <input type="checkbox"/> Declined <input type="checkbox"/>

Title	CITY OF OBERLIN KANSAS	04/25/2025
	by Steve Zodrow in Build Kansas Fund Application	id. 50356821
	szodrow@oberlinkansas.gov	

Original Submission	04/25/2025
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Score	n/a
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Part 1: Applicant Information

The name of the entity applying for the Build Kansas Fund:	CITY OF OBERLIN KANSAS
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Project Name:	CONSTRUCT AIRPORT ACCESS ROAD & PARKING LOT
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Entity type:	Local Government
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Entity Population:	1,650
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Applicant Contact Name:	STEVE ZODROW
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Applicant Contact Position/Title:	CFO/TREASURER
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Applicant Contact Telephone Number:	+17854752217
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Applicant Contact Email Address:	szodrow@oberlinkansas.gov
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Applicant Contact Address:	1 MORGAN DRIVE
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Applicant Contact Address Line 2 (optional):	
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Applicant Contact City:	OBERLIN
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Applicant Contact State:	Kansas
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Applicant Contact Zip Code:	67749
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Is the Project
Contact the same as
the Applicant
Contact?

Yes

Part 2: Build Kansas Fund - Eligibility Criteria

Certify that you are
pursuing an
Infrastructure
Investment and Jobs
Act (IIJA) funding
opportunity for which
your entity is eligible:

Yes

Certify that the
Infrastructure
Investment and Jobs
Act (IIJA) funding
opportunity you are
pursuing has a
required non-federal
match component:

Yes

What is the primary
county that the
project will occur in?

Decatur County

The Build Kansas Fund is intended to support Kansas-based infrastructure projects. Please provide a list of all the zip codes this project will be located in, along with an estimated percent [%] of the project located in that zip code. For example, if seeking funding for road infrastructure, provide a rough percent of the roads expected in each zip code:

[Zip Code Percentage.xlsx](#)

Part 3: Infrastructure Investment and Jobs Act (IIJA) - Grant Application Information Please Note: This information is related to the federal Infrastructure Investment and Jobs Act (IIJA), commonly known as the Bipartisan Infrastructure Law (BIL), funding opportunity to which you will apply. This is NOT information for the Build Kansas Match Fund.

Please enter the
Infrastructure
Investment and Jobs
Act (IIJA) funding
opportunity title that
the entity is applying
for:

CONSTRUCT AIRPORT ACCESS ROAD & PARKING LOT (3-20-0061-017)

What is the funding agency for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity? Federal Aviation Administration

What is the Assistance Listing Number (ALN) for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity? 20.106

What is the federal application due date for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity? 4/28/2025

Application Type: Implementation

What is the federal fiscal year for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity? 2025

Enter the amount of funding being applied for, from the Infrastructure Investment and Jobs Act (IIJA) funding opportunity: \$500,745.00

Enter the total project cost: \$527,100.00

Enter the required non-federal match percentage: 5%

Part 4: Build Kansas Fund - Match Application Information Beginning in July 2024 and moving forward, eligible applicants are expected to contribute a portion of the non-Federal match requirement. This contribution can be in the form of cash and/or in-kind contributions. The goal is to demonstrate the applicant's commitment to the project. The contribution should be significant enough relative to the Build Kansas Fund request. For a local public entity, 5% of the non-federal match is a good guideline, but not a requirement. See Build Kansas Fund Program Guidance for exceptions and more information.

Enter the non-federal cash match amount being requested from the Build Kansas Fund: \$25,037.00

Enter the non-federal cash match amount being provided by the eligible applicant, if applicable: \$1,318.00

Enter the estimated value of the non-federal in-kind match amount being provided by the eligible applicant, if applicable: \$0

Expected breakdown of funding sources to support the project: Enter the funding source and projected amount from each source to support this project:

[Kansas+DOT+table_V2.xlsx](#)

Part 5: Build Kansas Fund - Means Test and Eligible Applicant Match

What other available funding sources that are currently planned to go unused by your entity will be leveraged for this project? \$0

Will any American Rescue Plan Act (ARPA) or Coronavirus State & Local Fiscal Recovery Fund monies will be used for the non-federal match?

\$0

What other sources of in-kind match will be leveraged for this project? Please list and include the actual or estimated value of each.

\$0

What other funding sources (local, federal, or non-federal) will be used for this match?

\$0

Describe your efforts to find other available funding sources for this project:

Federal Aviation Administration Airport Improvement Program Nonprimary Entitlement Grant monies in the amount of \$93,670 will be applied for the administration and engineering costs of this project. This grant program requires a 5% local match share as well, which will amount to \$4,930. Kansas Department of Transportation (KDOT) does not have any grant programs for funding public entity local match share of Federal Grants. The city was unable to find any Federal, State, or Private Source grants that could be used for the local match share on this project.

Part 6: Additional Information

Please upload a draft or final version of the Infrastructure Investment and Jobs Act (IIJA) program grant application associated with this request OR an executive summary providing an overview of the project:

[Construct_Airport_Access_Road_Parking_FFA_Grant_Application.pdf](#)

Provide any additional information about this project not covered in previous sections of this application (optional):

Part 7: Terms and Conditions

Understanding of Fund Release Requirements:

checked

Understanding of Use of Funds: checked

Understanding of Reporting Requirements: checked

Authority to Make Grant Application: checked

Persons and Titles: STEVE
The following ZODROW
persons are
responsible for
making this Build
Kansas Fund
application.

Position/Title: CFO/TREASURER

Additional: DAVID
SPORN

Position/Title: CITY MANAGER

Additional:

Position/Title:

Additional:

Position/Title:

Source	Amount	% of Project
Build Kansas Funds (non-federal match)	\$25,037.00	4.75%
Eligible Applicant Cash Match	\$1,318.00	0.25%
Eligible Applicant In-Kind Match (estimated value)	\$0.00	0%
BIL Federal Funds (applied for)	\$500,745.00	95%
Additional Project Contribution (if applicable)	\$0.00	0%
TOTAL PROJECT COST	\$527,100.00	100%

***Applicant match contribution is 5% of total match requirement**

Zip Code	% of project in zip code
67749	100%
	100% In Kansas

Application for Federal Assistance SF-424

*1. Type of Submission: Preapplication Application Changed/Corrected Application	*2. Type of Application New Continuation Revision	* If Revision, select appropriate letter(s): * Other (Specify)
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*3. Date Received: 4. Applicant Identifier:

5a. Federal Entity Identifier: *5b. Federal Award Identifier:

State Use Only:

6. Date Received by State: 7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name:

*b. Employer/Taxpayer Identification Number (EIN/TIN): *c. UEI:

d. Address:

*Street 1: _____
Street 2: _____
*City: _____
County/Parish: _____
*State: _____
*Province: _____
*Country: _____
*Zip / Postal Code: _____

e. Organizational Unit:

Department Name: Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

Title:

Organizational Affiliation:

*Telephone Number: Fax Number:

*Email:

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

10. Name of Federal Agency:*11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):***15. Descriptive Title of Applicant's Project:****Attach supporting documents as specified in agency instructions.**

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant:

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date:

*b. End Date:

18. Estimated Funding (\$):

*a. Federal _____

*b. Applicant _____

*c. State _____

*d. Local _____

*e. Other _____

*f. Program Income _____

*g. TOTAL _____

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

**** I AGREE**

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____

Middle Name: _____

*Last Name: _____

Suffix: _____

*Title:

*Telephone Number:

Fax Number:

* Email:

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A			
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.			
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	Yes	No	
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	Yes	No	N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	Yes	No	N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	Yes	No	N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.			
<div style="margin-left: 40px;"> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? Yes No </div> <div style="margin-left: 40px; margin-top: 10px;"> The project is included in another Federal Assistance program. Its CFDA number is below. </div>			
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	Yes	No	N/A
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:			
<div style="margin-left: 40px;"> De Minimis rate of 10% as permitted by 2 CFR § 200.414. </div> <div style="margin-left: 40px; margin-top: 10px;"> Negotiated Rate equal to % as approved by (the Cognizant Agency) on (Date) (2 CFR part 200, appendix VII). </div>			
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>			

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL
1. Assistance Listing Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)

**U.S. Department of Transportation
Federal Aviation Administration
FAA Central Region**

**PROJECT COST SUMMARY (Grant Application Based on Bid)
OBERLIN MUNICIPAL AIRPORT
Access Road & Parking Lot (3-20-0061-016/017)**

PROJECT ITEMS	3-20-0061-016 NPE		3-20-0061-017 IJA		Total Project
	Total Costs	Ineligible	Total Costs	Ineligible	AIP Eligible
ADMINISTRATION:					
1. Newspaper Ad	\$ 0.00	\$	\$ 1,500.00	\$	\$ 1,500.00
2. Shipping and Mailing	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
3. Independent Estimates	\$ 2,600.00	\$	\$ 0.00	\$	\$ 2,600.00
4. Legal Expenses	\$ 0.00	\$	\$ 2,060.00	\$	\$ 2,060.00
5. Approved Misc.Expenses	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
ENGINEERING					
1. Design Phase Including Geotech	\$ 85,800.00	\$	\$ 0.00	\$	\$ 85,800.00
2. Bidding	\$ 10,200.00	\$	\$ 0.00	\$	\$ 10,200.00
3. Construction	\$ 0.00	\$	\$ 99,500.00	\$	\$ 99,500.00
4. Close Out	\$ 0.00	\$	\$ 10,600.00	\$	\$ 10,600.00
FORCE ACCOUNT (Prior FAA Approval Required)					
1. Design	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
2. Construction Observation	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
3. Construction Development	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
CONSTRUCTION					
Contractor					
1. Base Bid Construction Costs	\$ 0.00	\$	\$ 413,440.00	\$	\$ 413,440.00
2. Alternate Bid Construction Costs	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
3. Change Orders	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
4. Final Quantity Adjustment	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
5. Liquidated Damages	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
FAA FLIGHT CHECK					
1. Flight Check	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
2. Correspondence	\$ 0.00	\$	\$ 0.00	\$	\$ 0.00
TOTALS	\$ 98,600.00	\$	\$ 527,100.00	\$	\$ 625,700.00
AIP FEDERAL SHARE 95 %	\$ 93,670.00		\$ 500,745.00		\$ 594,415.00
FINAL FEDERAL SHARE (Round down to Nearest Whole Dollar)	93,670.00		500,745.00		\$ 594,415.00
SPONSOR SHARE 5%	4,930.00		26,355.00		\$ 31,285.00