

Build Kansas Fund | Fiscal Year 2026 Application Package | Memo



To: Senator Rick Billinger, Chair, Build Kansas Advisory Committee
Chardae Caine, Kansas Legislative Research Department
Shauna Wake, Office of the Kansas State Treasurer

From: Shawn Wesner, Executive Director, Kansas Infrastructure Hub

RE: Build Kansas Fund Application #2025-160-MARC

Date: September 24, 2025

Attached, please find an application made to the Build Kansas Fund by the City of Basehor. The application packet includes the following items:

- Coversheet – provides a high-level overview of the application including a unique identification number, page 1 of 10 of the Build Kansas Fund Application Package.
- Build Kansas Fund Application – includes information submitted with the Build Kansas Fund Application, pages 2-7. Page 8 provides the table of funding sources and zip codes served by the project.
- Attachments – Executive Summary, pages 9-10.

Project Overview

The City of Basehor seeks funding from the U.S. Department of Transportation for funding available through the Safe Streets and Roads for All (SS4A) program for the creation and adoption of a Comprehensive Safety Action Plan (CSAP) for the City of Basehor.

This opportunity is a discretionary IJA program with a local match requirement of 20% of the total project cost. The entity is requesting \$28,500.00 from the Build Kansas Fund, and is providing a local match of \$1,500.00. This request has the potential to unlock \$120,000.00 in federal funds, for a total project cost of \$150,000.00.

The deadline was June 26, 2025, and this Build Kansas Fund application was received on June 25, 2025.

Build Kansas Fund Steering Committee Recommendation

The Build Kansas Fund Steering Committee reviewed this application on August 27, 2025 following a successful completeness check. The Steering Committee **RECOMMENDS APPROVAL** of Build Kansas Funding to the Build Kansas Advisory Committee for final advice.

Build Kansas Fund | Fiscal Year 2026

Application Package | Coversheet



Build Kansas Fund Application Number	2025-160-MARC
Applicant Name	City of Basehor
Application Date Received	6/25/2025
Project Name	City of Basehor – Safe Streets 4 All Action Plan
Project Description	This project includes the creation and adoption of an Action Plan to implement Safe Streets 4 All strategies.
Entity Type	Local Government
Economic Development District (EDD) Planning Commission	MARC
Infrastructure Sector(s)	Transportation
IIJA Program	Safe Streets and Roads for All (SS4A)
IIJA Program Type	Discretionary
Application Type	Planning
IIJA Application Deadline	6/26/2025
Build Kansas Fund Request	\$28,500.00
Technical Assistance Received	General Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	IIJA Application Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Build Kansas Fund Application Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Other (Brief Description): Provided BKF Application Support.
Application Notes	Build Kansas Fund contribution of \$28,500.00 will unlock \$120,000.00 in federal IIJA funding, with a local cash contribution of \$1,500.00, for a total project cost of \$150,000.00.
Steering Committee Funding Recommendation	8/27/2025 Recommend <input checked="" type="checkbox"/> Declined <input type="checkbox"/>
Advisory Committee Funding Recommendation	9/24/2025 Recommend <input type="checkbox"/> Declined <input type="checkbox"/>

Title	City of Basehor	06/25/2025
	by MiChielle Cooper in Build Kansas Fund Application	id. 50905970
	michielle@live.com	

Original Submission	07/17/2025
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Score	n/a
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Part 1: Applicant Information

The name of the entity applying for the Build Kansas Fund:	City of Basehor
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Project Name:	City of Basehor – Safe Streets 4 All Action Plan
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Entity type:	Local Government
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Entity Population:	8,241
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Applicant Contact Name:	Maddie Bouton
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Applicant Contact Position/Title:	Deputy City Administrator
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Applicant Contact Telephone Number:	+19137241370
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Applicant Contact Email Address:	mbouton@cityofbasehor.org
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Applicant Contact Address:	1600 N 158th Street
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Applicant Contact Address Line 2 (optional):	
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Applicant Contact City:	Basehor
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Applicant Contact State:	Kansas
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Applicant Contact Zip Code:	66007
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Is the Project Contact the same as the Applicant Contact?	No
Project Contact Name:	Mi'Chielle Cooper
Project Contact Position/Title:	Consultant
Project Contact Telephone Number:	+16203402749
Project Contact Email Address:	mcooper7@kumc.edu
Project Contact Address:	2570 Zw Rd
Project Contact Address Line 2 (optional):	
Project Contact City:	Emporia
Project Contact State:	Kansas
Project Contact Zip Code:	66801
Part 2: Build Kansas Fund - Eligibility Criteria	
Certify that you are pursuing an Infrastructure Investment and Jobs Act (IIJA) funding opportunity for which your entity is eligible:	Yes
Certify that the Infrastructure Investment and Jobs Act (IIJA) funding opportunity you are pursuing has a required non-federal match component:	Yes
What is the primary county that the project will occur in?	Leavenworth County

The Build Kansas Fund is intended to support Kansas-based infrastructure projects. Please provide a list of all the zip codes this project will be located in, along with an estimated percent [%] of the project located in that zip code. For example, if seeking funding for road infrastructure, provide a rough percent of the roads expected in each zip code:

[Zip Code Percentage.xlsx](#)

	Part 3: Infrastructure Investment and Jobs Act (IIJA) - Grant Application Information Please Note: This information is related to the federal Infrastructure Investment and Jobs Act (IIJA) funding opportunity to which you will apply. This is NOT information for the Build Kansas Match Fund.
Please enter the Infrastructure Investment and Jobs Act (IIJA) funding opportunity title that the entity is applying for:	USDOT FY25 Safe Streets and Roads for All Funding
What is the funding agency for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity?	U.S. Department of Transportation
What is the Assistance Listing Number (ALN) for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity?	20.939
What is the federal application due date for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity?	6/26/2025
Application Type:	Planning
What is the federal fiscal year for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity?	2026

Enter the amount of funding being applied for, from the Infrastructure Investment and Jobs Act (IIJA) funding opportunity:

\$120,000.00

Enter the total project cost:

\$150,000.00

Enter the required non-federal match percentage:

20%

Part 4: Build Kansas Fund - Match Application Information Beginning in July 2024 and moving forward, eligible applicants are expected to contribute a portion of the non-Federal match requirement. This contribution can be in the form of cash and/or in-kind contributions. The goal is to demonstrate the applicant's commitment to the project. The contribution should be significant enough relative to the Build Kansas Fund request. For a local public entity, 5% of the non-federal match is a good guideline, but not a requirement. See Build Kansas Fund Program Guidance for exceptions and more information.

Enter the non-federal cash match amount being requested from the Build Kansas Fund:

\$28,500.00

Enter the non-federal cash match amount being provided by the eligible applicant, if applicable:

\$1,500.00

Enter the estimated value of the non-federal in-kind match amount being provided by the eligible applicant, if applicable:

\$0

Expected breakdown of funding sources to support the project: Enter the funding source and projected amount from each source to support this project:

[Kansas+DOT+table_V2.xlsx](#)

Part 5: Build Kansas Fund - Means Test and Eligible Applicant Match

What other available funding sources that are currently planned to go unused by your entity will be leveraged for this project?

\$0

Will any American Rescue Plan Act (ARPA) or Coronavirus State & Local Fiscal Recovery Fund monies will be used for the non-federal match?

\$0

What other sources of in-kind match will be leveraged for this project? Please list and include the actual or estimated value of each.

\$0

What other funding sources (local, federal, or non-federal) will be used for this match?

N/A

Describe your efforts to find other available funding sources for this project:

The City of Basehor attempted a special sales tax election in 2023 to fund roadway improvements to local roads. Unfortunately, the ballot measure did not pass. The City has budgeted roadway improvements in the City's annual budget, but it does not include improvements to roadways that need to be completely replaced. If awarded, these grant dollars would improve safety of the streets in the City as well as improve quality of life for local residents.

Part 6: Additional Information

Please upload a draft or final version of the Infrastructure Investment and Jobs Act (IIJA) program grant application associated with this request OR an executive summary providing an overview of the project:

[West_Old_Basehor_Streets.pdf](#)

[Form-SF-424_SS4A_-_Signed.pdf](#)

[Form-SF-424B_SS4A-_Signed.pdf](#)

[Form-SF-424A_SS4A_-_Completed.pdf](#)

[Executive_Summary_-_Basehor_SS4A_Action_Plan.pdf](#)

Provide any additional information about this project not covered in previous sections of this application (optional):

Part 7: Terms and Conditions

Understanding of Fund Release Requirements: checked

Understanding of Use of Funds: checked

Understanding of Reporting Requirements: checked

Authority to Make Grant Application: checked

Persons and Titles: Leslee
The following Rivarola
persons are
responsible for
making this Build
Kansas Fund
application.

Position/Title: City Administrator

Additional: Maddie
Bouton

Position/Title: Deputy City Administrator

Additional:

Position/Title:

Additional:

Position/Title:

Source	Amount	% of Project
Build Kansas Funds (non-federal match)	\$28,500.00	19.00%
Eligible Applicant Cash Match	\$1,500.00	1.00%
Eligible Applicant In-Kind Match (estimated value)	\$0.00	0.00%
IIJA Federal Funds (applied for)	\$120,000.00	80.00%
Additional Project Contribution (if applicable)	\$0.00	0.00%
TOTAL PROJECT COST	\$150,000.00	100.00%

***Applicant match contribution is 5% of total match requirement**

Zip Code	% of project in zip code
66007	100%
	100% In Kansas

Executive Summary

Project Name: City of Basehor – Safe Streets 4 All Action Plan

Project Location: Basehor, Kansas

Sponsoring Agency: City of Basehor, Kansas

Date: July 16, 2025

Description of the Project: The City of Basehor, Kansas is the 2nd fastest growing city in Kansas with a population of 5,000 or more. The improvements of existing roadways is the highest priority of Basehor's residents as identified in the City's 2025 Citizen Satisfaction Survey. The City of Basehor has budgeted modest roadway improvements in the City's annual budget with the funding available provided by local property taxpayers and sales taxpayers. This project would allow the City of Basehor to create and adopt an Action Plan to implement Safe Streets 4 All strategies and recommendations. The City would like to have special emphasis on not only what can be implemented in neighborhoods within City limits, but also what can be implemented along the US 24/US 40 Highway (State Avenue) corridor to promote safety. If awarded, these grant dollars would improve stormwater management in the City as well as improve quality of life for local residents.

The Need Addressed: The City of Basehor is in Leavenworth County, Kansas. Leavenworth County has an approved Vision Zero Action Plan, which includes recommended policy opportunities including improvements to stormwater. Per the plan, "Stormwater management is vital for effective drainage, reducing flooding, and protecting water quality. Proper stormwater management can enhance the county's infrastructure resilience and promote environmental sustainability." The City would be able to implement its own Action Plan to support these efforts, if approved.

List of Collaborators Being Partnered With: Leavenworth County, Kansas

Project Goals: Create and Adopt an Action Plan to Implement Safe Streets 4 All Strategies and Recommendations to Improve Quality of Life and Safety for Basehor Residents and Visitors.

Budget:	Total Project Cost	\$150,000
	IIJA Federal Funds Request	\$120,000
	Build Kansas Funds Request	\$28,500
	Eligible Applicant Cash Match	\$1,500

Project Cost Breakdown

Procurement of a Firm to Complete Study: \$150,000

Executive Summary (Continued)

Project Name: City of Basehor – Safe Streets 4 All Action Plan

Project Location: Basehor, Kansas

Sponsoring Agency: City of Basehor, Kansas

Date: July 16, 2025

Expected Outcomes: If awarded, the City will work to procure services to complete the Action Plan and will look to implement the recommendations of the Action Plan at their earliest possible opportunity.